



ERIC GARCETTI
MAYOR

October 11, 2022

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Marty Shelton to the West Los Angeles Area Planning Commission for the term ending June 30, 2024. Mr. Shelton will fill the vacancy created by Allison Buchner, who withdrew from consideration.

I certify that in my opinion Mr. Shelton is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Marty Shelton
Commission: West Los Angeles Area Planning Commission
End of Term: 6/30/2024

Appointee Information

1. **Race:** African American
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 11 - West LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Vice President, NAI Capital Commercial, Inc.
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Margulies, Esther	West LA	11	Latina	F	30-Jun-25
Yellin, Adele	West LA	5	Caucasian	F	30-Jun-23
Sandifer, April	West LA	11	African American	F	30-Jun-27
Vacant					30-Jun-24
Waltz Morocco, Lisa	West LA	5	Caucasian	F	30-Jun-26



Marty Shelton

Vice President

NAI Capital - West Los Angeles



Scope of Responsibilities

Mr. Shelton is a commercial real estate broker specializing in the development, retail leasing and sale of multi-family / mixed-use projects / retail properties in the Los Angeles area for more than twenty years with both CB Richard Ellis and NAI Capital, Inc. Throughout his real estate tenure, he has been involved in a wide variety of commercial transactions from bank asset sales to shopping center sales. Mr. Shelton's high level of repeat business is testimony to his organizational skills, attention to details, and resource capabilities, which sets him apart from his competitors and allows him to continually provide quality real estate service to his clients.

Background & Experience

A partial list of clients he has worked with include: Hudson Pacific Properties, Inc., McCormack Baron Salazar, SunAmerica Investments, Inc., Home Savings of America, Fairfield Residential, LLC, AMERSCO, Archon Group, Carmel Partners, LLC, RTC, Carbon Mesa Advisors, PC Investments, Inc., Casden Company, Palmcrest Realty Corporation, Chandler Partners, Abode Communities, Essex Property Trust, Pacific Property Company, AvalonBay Communities, Inc., Astani Enterprises, Inc., Regency Centers and Archstone, Inc.

Retail Clients: Costco, Starbucks, Subway, Box Brothers, LA Fitness, Red Mango, Kumon Learning Center, First Financial Credit Union, Juice it Up, Comerica Bank, Salad Farm, The Counter Custom Burger, DaVita, Inc., Supercuts, T-Mobile, Hertz Rent Car, Jamba Juice, Togo's, Rite Aid, CVS Pharmacy, Best Buy, Sprouts, Smart & Final and Walgreens

Professional Affiliations & Designations

Member, International Council of Shopping Centers Member, Association of Corporate Real Estate Executives, Southern California Member, Past Chairman, Hollywood Chamber of Commerce Member, Apartment Association of Greater Los Angeles Member, National Apartment Association

Significant Transactions

Some noteworthy transactions include the marketing and sale of an investment portfolio of 15 assets valued at over \$30 million on behalf of SunAmerica Investments, Inc. Financial advisor to Palmcrest Realty Corporation in their refinancing of a \$100 million apartment portfolio. The sale of a 4.5-acre land parcel in West Los Angeles for the development of a 300-unit luxury apartment project valued at over \$60 million. The sale of a 1.36-acre land parcel in Mid-Wilshire for the development of a transit oriented mixed-use project that consist of 159 units over 7,800SF of ground floor retail.

[REDACTED]

[REDACTED]



October 11, 2022

Dear Mr. Shelton:

I am pleased to inform you that I hereby appoint you to the West Los Angeles Area Planning Commission for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Marty Shelton
October 11, 2022
Page 2

As part of the City Council confirmation process, meetings will be offered to Mike Bonin, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "EG" followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG:tga

Attachment I
Mr. Marty Shelton
October 11, 2022

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Mike Bonin

_____ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination